



LONE WORKING Policy Statement

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Gullane Golf Club Lone Working Policy

Gullane Golf Club recognises that due to the nature of the sport there may be instances where coaches are providing one-to-one coaching with a child. To safeguard all parties Gullane Golf Club has produced a lone working policy which will guide those involved in one-to-one coaching.

For the purposes of this policy a child is recognised as someone under the age of 18 years.

Gullane Golf Club will:

- Ensure that all coaches understand, abide and have signed up to the code of conduct for the protection of children in sport.
- Promote the need for activity to take place in an open environment with others around and any on-course sessions in view of the clubhouse or other golfers/members.
- Involve parents and encourage them to attend wherever possible.
- Ensure that all adults behave in an appropriate manner, respecting the rights of the child and treating them with respect, dignity and fairness.
- Advise that coaching techniques are delivered by demonstration and avoid physical contact.
- Remind all those working with children alone to have a copy of the child's emergency contact number and access to a phone.
- Provide children with information on what to do and who to contact if they feel uncomfortable at any time during a one-to-one coaching session.
- Ensure parents are aware of all formal arrangements such as the structure, the location and the length of a one-to-one session and they are provided with guidance on who to speak to if they have any concerns.

Review

This policy and these procedures will be regularly reviewed:

- In accordance with changes in legislation and guidance on lone working with children or following any changes within Gullane Golf Club
- Following any issue or concern raised about lone working with children within Gullane Golf Club.
- In all other circumstances, at least every three years.